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| **Internal use only**Date received: Received by: Initial contact date:  |

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| **Loan Information Form** |
| This form is a tool to help you introduce your business to Mango Fund. Please fill in each response as fully as possible and email it to info@mangofund.org or drop in at our office located on Spring road plot 69, Bugolobi, Kampala. |
| **1. Name of the contact person:** |  |
|  |  |
| **2. Telephone contact number:** |  | **3. Alternative number:** |  |
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| **4. E-mail address:** |  |
| **5. Registered name of the business:** |  | **6. Location of the business:** |
|  |  |  |
| **7. Date business was established:** |  | **8. Date business was registered:** |
|  |  |  |
| **9. Total Revenue (Sales) for the last financial year:** |  | **10. Total Revenue (Sales) for the last month:** |
|  |  |  |
| **11. Total Profit (Revenue - Expenses) for the last financial year:** |  | **12. Total Profit (Revenue - Expenses) for the last month:** |
|  |  |  |
| **12. Number of full-time staff currently employed:** |  | **14. Number of part-time staff currently employed:** |
|  |  |  |
| **15. Describe the nature of the business (what do you do?):** |
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| **16. How financial records are kept for the business?** |
| [ ]  Maintain soft copy electronic records in Excel[ ]  Maintain soft copy electronic records in accounting software such as Quickbooks, Tally, etc. | [ ]  Maintain hard copy records:[ ]  Sales book[ ]  Expenditure book  | [ ]  Cash book[ ]  Receipt book |
| **17. How much money you are hoping to take as a loan and for how long?** |
|  |
| **18. Briefly describe how you plan to use that money and what effect it will have on the business:** |
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| **19. Do you have any loan obligations with other lenders and if yes, how much is the outstanding amount?** |
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| **20. How did you learn about Mango Fund?** |
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